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DEPARTMENT OF THE ARMY

ROCK ISLAND DISTRICT, CORPS OF ENGINEERS CLOCK TOWER BUILDING - P.O. BOX 2004 ROCK ISLAND, ILLINOIS 61204-2004

CEMVR-PC-C (600-85)

9 July 1997

MEMORANDUM FOR All Rock Island District Employees

SUBJECT: District Commander's Policy on Alcoholism and Drug Abuse

1. The Department of the Army recognizes that alcoholism and drug abuse are conditions which have social, psychological, and medical implications which are preventable and treatable. It is our responsibility to make every effort to help our personnel, without recrimination, in rehabilitation and continued career development.

2. Rock Island District Policy is:

- a. That all District workplaces be free from illegal use, possession, or distribution of controlled substances (as specified in Schedules I through V, 21 USC 802(6) and listed in Part B, Subchapter 13, of that Title) by the officers and employees of the Rock Island District. The possession and/or distribution of controlled substances will be addressed promptly, in accordance with legal and administrative disciplinary procedures. However, this policy's primary goal is to ensure that illegal drug use is eliminated and that the Rock Island District workplace is safe, healthful, productive, and secure.
- b. That all employees be unimpaired by substance abuse of <u>any</u> kind, while on the job; are responsible for recognizing the adverse effects that the use of alcohol or drug abuse may have on job performance; for seeking appropriate assistance; and, for maintenance of job performance at an acceptable level.
- 3. The confidentiality of medical/counseling records of employees with alcohol and drug abuse problems will be preserved and protected in accordance with Department of Health and Human Services regulations regarding treatment records and the Privacy Act of 5 USC 552.
- 4. I encourage all employees who recognize a need for counseling or information to contact the individuals designated to provide such services. I also request and expect the support and involvement of all managers, supervisors, and employees to utilize all services available in the administration of this policy.

//s//
JAMES V. MUDD
Colonel, EN
Commanding